

Notice of the Ordinary Council Meeting – 19 October 2021 at 7.30 pm at the Moorland Hall, Wheddon Cross

Dear Councillors, You are summoned to the Ordinary Meeting of Cutcombe Parish Council to be held on Tuesday 19 October 7.30pm at the Moorland Hall.

All Council Meetings are open to members of the public and the press. Please note – the meeting may be audio recorded. The meeting will be socially distanced, wearing of masks is requested at the discretion of attendees

AGENDA

1. Public Question Time
2. Apologies for Absence
3. Declarations of Interest
4. To approve the minutes of the Ordinary Parish Council Meeting held 14 September 2021 and report on actions
5. Chairman's report
6. To receive reports from District and County Councillors
7. To discuss concerns regarding Wheddon Cross Business Units
8. To consider Highways and transport matters: i) Cutting back verges ii) Other Highways matters
9. To consider Planning Issues: i) 6/8/20/111 Little Hawkwell – replacement of veranda to rear ii) Other Planning matters
10. To consider renovations to the Bus Shelter
11. Finance. i) Update on banking issues ii) Report on conclusion of 2020-21 Annual Governance and Accountability Return (AGAR) iii) To agree the Schedule of Payments and note receipts iv) To note the new electricity supply contract from Valda Energy and to mandate the Direct Debit for future payments
12. To consider renovations to the Bus Shelter
13. Snowdrop Valley update
14. Update on planned upgrade to the Parish Council website
15. Progress report on maintenance of telephone boxes
16. To consider a replacement bench adjacent to the War Memorial
17. Policy Reviews: To agree the updated Complaints procedure, Code of Conduct (to follow) and Standing Orders (to follow)
18. Correspondence and meetings: i) Clerk's report on correspondence received and meetings attended. ii) Councillors' report on correspondence received and meetings attended
19. Items for the next Agenda – to include Risk Policy and Register, updated Financial Regulations, Q2 financial statements, first draft of 2022-23 budget.

Date of next meeting: Tuesday 16 November 2021 at 7.30 pm Moorland Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, Data Protection and Human Rights.

Signed: Jeanna Grenville, Parish Clerk
Dated: 14 October 2021

