

## **Minutes of the Ordinary Parish Council Meeting held at 7.30pm Tuesday 15 September 2020 at the Moorland Hall**

Present: Councillors John Anson (Chairman), Eric Clarbull, John Davis, Roger Foxwell, Eric Norman, Roger Webber, Vivian White, SCC Cllr Frances Nicholson, SWaT Cllr Steven Pugsley, and one member of the public

Cllr Anson opened the meeting at 7.30pm, confirmed that the meeting was being recorded and the meeting was held under the Moorland Hall Covid risk assessment.

277.1 Public Question Time: None

277.2 Apologies for Absence: Parish Clerk Nic Kemp

277.3 Declarations of Interest:

Cllr Norman - item 12.2

Cllr Webber - item 12.2 - neighbour

Cllr Foxwell - item 12.4.2 – Trustee

277.4 Minutes of the Previous Meeting: The minutes of the ordinary meeting held on 17 March 2020 were approved and signed by Cllr Anson as a true record.

277.5 Reports from District and County Councillors: Cllr Nicholson reported on progress of proposed Unitary Authority. Cllr Pugsley gave an update on District Council, Glover report and Exmoor National Park.

Cllr Anson thanked Cllrs Nicholson and Pugsley

277.6 To consider Highways and Transport Matters including:

277.6.1 – Update on SIDS – Cllr Foxwell confirmed SID is in use.

277.6.2 – Salt bins and Locations – Cllr Nicholson will forward map to Cllr Foxwell to confirm all details.

277.6.2 – Other Highway and transport matters – Cllr Nicholson confirmed that all faults need to be reported online rather than via email or telephone, and that there were ongoing negotiations to resolve hedge cutting

277.7 Planning Applications

277.7.1 – Other Planning Matters – Cllr White prop support for 3

Barns Cottage loft conversion (Cllr Davis sec). Unanimously agreed.

Cllr Nicholson left the meeting at 8.25pm

277.8 Annual Governance and Accountability: Cllr Webber noted that full budget was produced each year (reference comment in Internal Auditor report), but that internal auditor may not have received a copy. Cllr Webber prop signing the AGAR (Cllr White sec). Unanimously agreed.

277.9 To receive update on Moorland Hall roof, slate signing and boiler: Cllrs Anson and Foxwell gave update on works to roof and boiler removal.

277.10 To receive update from Snowdrop Valley Committee: Cllr Norman reported on option of not operating buses, and having volunteer staff only, with decision whether to run to be taken in November. Cllr Norman confirmed road closure is already in place. Cllr Webber raised concerns over costs and liabilities of operating scheme if covid restrictions are in place, and requested a finance meeting prior to next (October) Council meeting.

277.11 To receive update on Housing: Cllr White gave update on Affordable Housing Working Group.

277.12 Finance:

Cllr Norman left the room while items 12.1 and 12.2 were discussed.

277.12.1 – to receive update on toilets and letting of business unit – Cllr Anson reported no interest in the letting unit, and £234 donations to toilets from March to September, plus very complimentary comments on cleanliness.

Cllr Pugsley left the meeting at 8.40pm

277.12.2 – to consider request for funding towards cost of tree felling behind toilets – Cllr Anson reported on a request for any financial support from resident towards the felling of the trees. Cllr White prop offering £500 (Cllr Davis sec). Cllr Clarbull proposed deferring decision until after Finance meeting.

277.12.3 – to approve the Annual Governance and Accountability Return 2019-20 – already covered - item 8

277.12.4 – it was agreed to pay:

277.12.4.1 Water2Business £172.62 water supply for toilets 25 February to 26 August 2020

277.12.4.2 Moorland Hall and recreation Ground £12.00 – room hire for March 2020

277.12.4.3 Somerset Association of Local Councils £140.51 – NALC affiliations fee £115.51, plus Code of Conduct Training £25.00

277.12.4.4 Countrywide grounds Maintenance £1,409.23 for half year grass cutting

277.12.4.5 West Somerset Advice £50 donation in lieu of Internal Audit fee completed by Mr Dave Williams

Cllr Norman re-joined the meeting.

277.13 Correspondence and meetings:

277.13.1 – Clerk's report on correspondence received and meetings attended – all distributed by email.

277.13.2 – Councillors' reports on correspondence received and meetings attended – Cllrs Davis and Anson reported on communication from Young Somerset regarding reaching out to children. Cllr White reported that ENPA finances were under review.

277.14 Items for Next Agenda: Cover for Clerk during absence. Financial report.

There being no other business the meeting closed at 9.35pm. The date of the next Ordinary Meeting of Cutcombe Parish Council will be Tuesday 13 October 2020.

All are welcome to all meetings