**Minutes of the Snowdrop Valley 2020 Committee Meeting held on Tuesday 12 November 2019 at 7.00pm in the Moorland Hall**

Present: Cllrs Eric Norman (Chair), and John Anson, with Angela Edwards, Gill Langdon, Frank O’Neill, Sue White, Jim Winzer, Amanda Hamley (Snowdrop Valley Coordinator), Nic Kemp (Parish Clerk), and one parishioner.

5.1 Public Question Time: None – Cllr Norman indicated the member of the public could speak during the relevant item.

5.2 Apologies for absence: Roger Foxwell, Gemma Jackson.

5.3 Declarations of Interest:
Mr Winzer – staff member
Cllr Norman – owner of local establishment

5.4 Minutes of the Last Meeting and Outstanding Actions: Cllr Norman signed the minutes of the meeting held on 15 October 2019 as a true and accurate record.

5.7 To review options for taxi service to operate when no buses are running: Item taken out of order to allow parishioner to speak. The parishioner outlined a service they would like to operate. Service would run on 25, 26, 29, 30 January, 1, 2, 5, 6 February, with one price for all. Route could be shortened to return up Steart Lane rather via Pitt Bridge. Parishioner will clarify licence requirements with SWaT.

The parishioner thanked the Committee for considering his proposal and left at 7.30pm

5.5 To approve purchase of signs flags and A-Boards and consider printing requirements: Coordinator outlined requirements. It was agreed to purchase 5 road signs (£370.14) and 3 feather flags (£170.34). Mrs White to investigate possibility of using fete boards and to ask parishioner to design poster for Snowdrop Café – one poster for all charities, who can then add individual details each day. Cost of printing posters will be £18 plus VAT.

5.6 To receive update on maintenance work within the valley: Cllr Norman reported it was too wet to carry out any work in the valley with machinery. Therefore Cllr Norman would assist by hand. Mrs Edwards and Mr O’Neil would also help.

5.7 To review options for taxi service to operate when no buses are running: Cllr Norman returned to the item. Mrs Edwards proposed, (Mr O’Neil sec) requesting increase the price by £1 per person, to be donated to Snowdrop Valley, with Snowdrop Valley staff taking money to deal with change issue. Agreed 5 for, 1 against, 1 abstained. Clerk to report to parishioner and request response to be reported to Council.

5.8 To receive update on potential sponsors: Cllr Norman reported 3 confirmed sponsors, 2 awaiting confirmation and 1 further potential. Deadline for confirmation end of November for leaflet printing. Cllr Norman to forward details to Clerk for invoicing and Coordinator for leaflet.

5.9 To consider updates to terms and conditions, prizes and promotion for photography competition: Coordinator reported 6 prizes. Coordinator and Mrs Langdon to allocate prizes to category and report to next meeting. Competition has been promoted in Across Exmoor, Exmoor News, School newsletter and on Facebook. Coordinator had received query over terms and conditions relating to “entrants cannot have previously won a competition” – do local fetes count as competition? It was agreed to re-word “entrants cannot have previously won a prize to the value of over £20”. Coordinator to action. Cllr Norman to record radio interview for West Somerset Radio, to be broadcast through January and February.

5.10 To receive report from Coordinator and consider recommendations, including:
5.10.1 Staff – 2 members of staff from last year not available throughout scheme this year. Coordinator has advertised on Facebook and in Across Exmoor. Any interested parties to contact Coordinator.
5.10.2 Leaflet – All adverts have been sold, additional one requested.
5.10.3 Event promotion – website being updated. Coordinator creating posters, Cllr Norman speaking to Western Morning News, and County Gazette.

5.11 Items for Next Agenda: Update on prize allocation, boards needed for photo display, 2-way radios, update on Taxi Service, A-frame Boards and printing.

5.12 Date of Next Meeting: Tuesday 10 December 2019 at 6.30pm in the Moorland Hall.

Cllr Norman closed the meeting at 8.30pm