**Minutes of the Snowdrop Valley 2020 Committee Meeting held on Tuesday 15 January 2020 at 7.00pm in the Moorland Hall**

Present: Cllrs Eric Norman (Chair), and John Anson, with Angela Edwards, Gill Langdon, Frank O’Neill, Sue White, Jim Winzer, Amanda Hamley (Snowdrop Valley Coordinator), and Nic Kemp (Parish Clerk)

Cllr Norman opened the meeting at 7.00pm

7.1 Public Question Time: None

7.2 Apologies for absence:, Roger Foxwell. Noted that Gemma Jackson was absent. Mrs Edwards to confirm if Mrs Jackson wishes to remain on Committee

7.3 Declarations of Interest:
Mr Winzer – staff

7.4 Minutes of the Last Meeting and Outstanding Actions: Cllr Norman signed the minutes of the meeting held on 10 December 2019 as a true and accurate record.

The taxi service operator joined the meeting at 7.03pm

7.5 To receive update on maintenance work within the valley: Cllr Norman reported on work completed. Some debris to clear on main path. Top path has leaves on it but will be left. Cllrs Norman and Foxwell will return Monday 20 January to set-up posts and rope. Mr O’Neill will help. Mrs Edwards available in afternoon.

7.6 To review options for taxi service to operate when no buses are running: The operator spoke on the proposal offered. Has sought but not obtained clarification on booking requirements from District Council. Clerk advised the requirements were not clear relating to the booking condition and recommended that further clarification be requested. Operator advised he was confident his licence covered the scheme.

The taxi service operator left the meeting at 7.18pm

Cllr Norman prop accepting the offered service. Unanimously agreed. Coordinator to add details to staff briefing.

7.7 To consider options for bus tickets: Due to single member of staff on at certain times, it was agreed to ask the bus operator to take the single ticket money for passengers taking the bus in the valley. Float and tickets to be supplied to operator on daily basis. Cllr Norman confirmed he or his staff could support SV staff closing up if required.

7.8 To receive report from Coordinator and consider recommendations, including:
7.8.1 Leaflet and flags – Leaflets received and passed to Committee members for distribution. Flags ordered
7.8.2 Merchandise – New for 2020: have painted stones to sell. Have enough postcards for this year. School will supply snowdrop flowers to sell, with float to keep money separate.
7.8.3 Event management areas for consideration – Cllr Norman, Mr O’Neill and Mr Winzer to set up valley 20/1/20; Clerk and Coordinator to mark walks 21/1/20; Cllr Foxwell to put out road signs. Mrs White to provide boards for trailers. Cllr Norman to contact DSSH re meet planned for 30/1/20. If cannot be moved, Snowdrop Valley to be closed on that date due to Health and Safety issues and lack of available parking.
7.8.4 Market days – confirmed as 5/2/20, 12/2/20, 19/2/20 – no parking available at Market. While buses running have 2 staff, am and pm, in car park by Rest and Be Thankful all day only, no staff in Cattle Market.
7.8.5 Other Items – staff all in place – 2 new members

7.9 To allocate tasks for event set-up, including photography: Event set up already detailed under 7.8.3. Cllr Norman to position trailers on 22/1/20, Clerk and Coordinator to set up. GL and FON setting up photo competition 8/2/20. Coordinator confirmed details of where competition has been advertised. Mrs Edwards to provide ballot box for competition from school or pre-school.

7.10 To receive report from Clerk and consider recommendations: None.

7.11 Items for Next Agenda: None.

7.12 Date of Next Meeting: Tuesday 17 March 2020 at 6.30pm in the Moorland Hall.

Cllr Norman closed the meeting at 8.10pm