

Notice of the Ordinary Council Meeting – 20 July 2021 at 7.30 pm at the Moorland Hall, Wheddon Cross

Dear Councillors, You are summoned to the Ordinary Meeting of Cutcombe Parish Council to be held on Tuesday 20 July 7.30pm at the Moorland Hall.

All Council Meetings are open to members of the public and the press. Please note – the meeting will be audio recorded. The meeting will be socially distanced, wearing of masks is at the discretion of attendees

AGENDA

1. Public Question Time
2. Apologies for Absence
3. Declarations of Interest
4. To approve the minutes of the Ordinary Parish Council Meeting held 15 June 2021, Extra-Ordinary meeting of 8 July 2021 and report on actions
5. Chairman's report
6. To receive reports from District and County Councillors
7. To consider Highways and transport matters
8. To consider Planning Applications i. 6/8/21/108 The Firs – Removal of old oil tank and installation of new – retrospective. ii. 6/8/21/109 Putham Cleeve Barns – Repairs and re-roofing of the Linhay. iii. Hawkswell Farm – listed building consent for replacement of two windows
9. Finance Part One - To reconsider the Annual Governance and Accountability Return for 2020/21, following review by the Finance Working Group held on 16 July 2021. ii. To consider the internal auditor's report and approve any actions required. ii. AGAR Section 1 – Councillors will review and restate the assertions in the Annual Governance Statement following consideration of the internal auditor's report. iii. AGAR Section 2 - To consider the updated Accounting Statements prepared by the Responsible Finance Officer, including variance and reserve reports and bank reconciliation iv. To approve the period for public inspection of accounts as 23 July to 3 September. A report will be available at the meeting
10. Finance Part Two – i. Update on bank mandate ii. To consider performance against the budget for Quarter 1 2021/2 and agree any actions required. A report will be available at the meeting. iii. To approve the Schedule of Payments and note receipts noted at appendix A.
11. Update regarding 20 mph speed limit campaign
12. Update regarding Recreation Ground and Sports Club
13. To consider a Parishioner's request to repair or replace public bench adjacent to War Memorial
14. Correspondence and meetings: i. Clerk's report on correspondence received and meetings attended. ii. Councillors' report on correspondence received and meetings attended
15. Items for the next Agenda

Date of next meeting: Tuesday 14 September 2021 at 7.30 pm Moorland Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, Data Protection and Human Rights.

Signed: Jeanna Grenville, Parish Clerk
Dated: 15 July 2021

Jeanna Grenville

Cutcombe Parish Council Schedule of Payments and Receipts

For meeting of: 20 July 2021

Payments to Authorise

Payee	Amount	Type	Budget	Description
Rest and Be Thankful Inn	£240.00	Standing Order		Cleaning public toilets May 2021 (omitted from June PC meeting agenda)
Rest and Be Thankful Inn	£240.00	Standing Order	Public Toilets	Cleaning public toilets June 2021
Southern Electric Inv 3171746967	£36.03	Direct Debit	Business Unit	Electric Supply Public Toilets / Business Unit
Southern Electric Inv 541861118	£20.35	Direct Debit	Business Unit	Electric Supply Public Toilets / Business Unit
Countrywide Grounds Maintenance	£1,797.00	Cheque	Grass Cutting	Grass cutting at Recreation Ground - please note this amount is being queried and may be subject to amendment prior to approval
Tammy Weeks Hillside Business Services	£180.00	Cheque	Internal Audit	
SALC	£119.60	Cheque	Subscriptions	Affiliation fee for 2021/2
TOTAL	£2,632.98			

Receipts to Note

Source	Amount	Method	Budget	Description
Toilet Donations	£70.47	Cash banked	Public Toilets	Cash donations 9/7/2021
Rental Income Business Unit	£208.33	Standing Order	Business Unit	For Business Unit July 2021
Bank interest	£0.11	Bank credit	Bank Interest	Interest paid 30/6/2021
TOTAL	£278.91			