

## **Notice of the Ordinary Council Meeting – Tuesday 17 March 2020 at 7.30 pm in the Moorland Hall**

All Council Meetings are open to members of the public and the press

Dear Councillors, You are summoned to the Ordinary Meeting of Cutcombe Parish Council to be held on Tuesday 17 March 2020 at 7.30 pm in the Moorland Hall.

### **AGENDA**

1. Public Question Time
2. Apologies for Absence
3. Declarations of interest
4. To approve the minutes of the Ordinary meeting held 18 February 2020, and any outstanding actions from the meeting
5. Reports from District and County Councillors
6. To consider Highways and transport matters, including
  - 6.1 Update to SIDS contract
  - 6.2 Other Highway and transport matters
7. Planning Applications: - None received
  - 7.1 Other Planning Matters
8. To receive update from Snowdrop Valley Committee and consider recommendations
9. To consider date and content for Annual Parish Meeting of Electors
10. To consider support for VE Day
11. To receive update on Millenium Tree for Playing Fields
12. To consider response to Dormant Assets Consultation
13. Finance:
  - 13.1 To receive update on toilets and letting of business unit and consider recommendations
  - 13.2 To appoint Internal Auditor for 2019-2020 accounts
  - 13.3 To retrospectively agree to donation of £50 to Exmoor Medical Centre towards Prescription Home Deliveries
  - 13.4 To consider request for support from CLOWNS
  - 13.5 To agree to pay:
    - 13.5.1 The Rest and Be Thankful Inn £92.12 for unblocking drain and for consumables for public toilets
    - 13.5.2 Water 2 Business £278.15 for water supply to toilets for period 14/08/19 to 24/02/2020, and to consider future payments by direct debit

13.5.3 Mrs N Kemp Clerk's salary £938.49 plus expenses £199.30 plus proportion of SLCC subscription £55 - Total £1,192.79

13.5.4 Webbers Travel of Exmoor £3,575 for provision of minibus service for Snowdrop Valley (from Snowdrop Valley account)

13.5.5 Mr R Foxwell £240 for clearing of vegetation in Snowdrop Valley (from Snowdrop Valley account)

13.5.6 Mrs G Parry £30 and Mrs K Miller £39 for supply of souvenir items (from Snowdrop Valley account)

13.5.7 Staff salaries totaling £3,335.76 and to re-imburse Miss A Hamley £20 for purchase of photography prize (from Snowdrop Valley account)

13.5.8 HM Revenue and Customs tax due of £331.20 (from Snowdrop Valley account)

13.5.9 ex-gratia amounts to be agreed in respect of 2020 Snowdrop Valley scheme (from Snowdrop Valley account)

13.5.10 a transfer of £1,121.50 from Snowdrop Valley account to main Council account to cover Clerk's hours £1,037 and expenses £84.50 on Snowdrop Valley

14. Correspondence and meetings

14.1 Clerk's report on correspondence received and meetings attended

14.2 Councillors' report on correspondence received and meetings attended

15. Items for the next Agenda

Date of next meeting: Tuesday 21 April 2020

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, and Human Rights.

N J Kemp, Parish Clerk  
11 March 2020