

## **1. Draft Minutes of the Ordinary Parish Council Meeting held at 7.30pm on Tuesday 11th December 2018 at the Moorland Hall**

**Present:** Councillors John Anson (*Chairman*), Linda Atkins, Eric Clarbull, Eric Norman, Roger Webber, Vivian White, Parish Clerk Nic Kemp, and one parishioner.

**258.1 Public Question Time:** Items raised – Blocked culvert in Lower Park Lane, Cutcombe.

**258.2 Apologies for Absence:** Councillor John Davis, West Somerset Councillor Steven Pugsley, County Councillor Frances Nicholson

### **258.3 Declarations of Interest:**

Cllr Clarbull – Item 11.1 – Personal – Chairman of Moorland Hall

Cllr Webber – Item 7.1 – Personal

Cllr Anson – Item 11.1 – Personal – Trustee of Moorland Hall

**258.4 Minutes of the previous meeting:** The minutes of the ordinary meeting held on 20th November 2018 were approved as a true record with one amendment in memory of Edwin Beckett. Cllr White acknowledged Cllr Webber's moving eulogy at the funeral, and Cllr Webber raised the possibility of adding Edwin Beckett's name and title to his portrait in the hall.

**Matters Arising:** Cllr Atkins reported no feedback from Steve Perry yet on Alfan. All information had been sent to him. Cllr Webber queried whether the Historic Signpost project was finished as Sundial and Cutcombe posts had not yet been restored. Cllr Anson confirmed that the project was ongoing.

### **258.5 Reports from County and District**

**Councillors:** Cllr Anson reported he had met Cllrs Nicholson and Pugsley earlier. Regarding Putham/Popery Lane, as Highways were not responsible for the lane, they would not repair the surface. They had repaired once as they had agreed to. Cllr Webber stated that Highways had maintained the lane for over 50 years. Cllr Norman

suggested asking the property owners to confirm with their solicitors if they had been notified when they purchased the properties that the lane was not maintained.

**258.6 Highways and Transport Matters:** Clerk to inform Highways of the blocked culvert in Lower park Lane, at Blagdon Cross, outside the Market, and on the Dunkery Road. As less gritting is being done, it was felt that Highways should be ensuring that drains were functioning to reduce the risk of ice.

**SIDS** – Cllr Clarbull confirmed he had contacted Mike Ellicott, but not had a response. There is a difference in the SIDS units offered by County Council to the French manufactured ones (which cost less). Cllr Clarbull to confirm which are acceptable to be used.

Clerk to invite Roger Foxwell to attend Chapter 8 training.

Spend to be finalised at February meeting to be spent by end of March.

### **258.7 Planning Matters:**

**258.7.1 6/8/18/110: Langham Farm** – Proposed Change of Use and conversion of an agricultural building and land to holiday-let accommodation and associated external alterations. Clerk to request clarification from ENPA as plans show only bedrooms and bathrooms – no cooking facilities and the building is separated from the main house, and to request an extension to the response date to allow for discussion once the clarification is received.

**258.7.2 GDO 18/15: Land adjacent to B3224, Luxborough, Watchet** – Prior notification for proposed agricultural style building (16.6m x 9.6m) incorporating a deer larder. Fully supported.

**258.7.3 Other Planning matters.** Meeting to be organised in January if planning submissions are received.

**258.8 Grass Cutting Contract from Countrywide Grounds Maintenance:** Clerk to write to Moorland Hall Committee (responsible for managing the Playing Field) advising that the Council accepts the price per cut, but would like to reduce the number of cuts – perhaps none in

February or November, and also remove the area behind the toilets from the additional cuts list.

**258.9 Proposed Budget and Precept for 2019/20:** Cllr Anson reported that 25kg bags of salt were being paid for by District Council this winter. Winter salting could be used as a topic for the Annual Parish Meeting. Clerk reported no comments or questions received from parishioners. Proposed precept was to remain unchanged from 2018/19 – no increase. Unanimously supported.

**258.10 Snowdrop Valley update:** Cllr Norman reported Amanda Hamley had been recruited as Snowdrop Valley Coordinator and Jim Winzer had joined the Committee. The budget was circulated – costs would be tight this year. Mr Foxwell had checked the walks and liaised with the ENPA Ranger. The next Committee meeting would be 8 January, and would also be a Staff meeting.

The Clerk had previously circulated the Draft Terms of Reference for the Snowdrop Valley Committee to all Councillors. Proposed amendments to clarify that it is the Parish Council Code of Conduct to which members are bound, and to clarify that the Committee has delegated powers to spend up to a total of £200 without reference to the Parish Council. The Terms of Reference were accepted with those amendments, and will be adopted and published.

**258.11 Finance:** It was agreed to pay

**258.11.1** The Moorland Hall £22.50 for November Room hire

**258.11.2** Roger Foxwell £240 for ground clearance works in Snowdrop Valley (from the Snowdrop Valley account).

**258.11.3** Countrywide Grounds Maintenance £571.20 for the additional areas grass cuts March to October 2018

**258.11.4** Nic Kemp £1,328.69 Clerk's Salary and £123.54 expenses. There was no tax due to HMRC.

**258.12 Correspondence and meetings:**

**258.12.1** The Clerk circulated samples of the proposed Thank You to Marlene Allinson. Final wording was proposed – all Councillors to reflect and suggest any

amendments to Clerk within next day.

Clerk had received a request from the Royal British Legion for a donation to cover the cost of the poppy wreath laid at the War Memorial on 9th November. Suggested donation of £20.

**258.12.2**            None

### **258.13 Items for next agenda and date of next meeting:**

Next meeting – Tuesday 19 February 2019 7.30pm in the Moorland Hall (unless planning meeting is required)

Items for agenda: Bus shelter – broken slates and clock not working; Gate by bus shelter; Update on housing survey from Sue Southwell.

Under Standing Orders 1c and 26a, it was resolved that as publicity would be prejudicial to the public interest by reason of the confidential and commercial nature of the business to be transacted, the Press and Public be excluded from the Meeting.

Cllr Norman also declared an interest as owner of the land around the business unit and left the meeting.

**258.14 Prospective Tenant and Terms of Lease for Business Unit:** A prospective tenant has approached the Council and the Terms of Lease offered were discussed and agreed.

There being no other business the meeting closed at 10.30 pm. The next meeting of Cutcombe Parish Council will be held on **Tuesday 19th February 2019** at 7.30pm in the Moorland Hall.

**All are welcome to all meetings**

Date of next meeting: Tuesday 19 February 2019

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, and Human Rights.

N J Kemp, Parish Clerk  
04 December 2018