

Minutes of the Parish Council Meeting held at 7.30pm on Tuesday 17th February 2015 at the Moorland Hall

Present: Councillors Roger Webber (*Chairman*), Linda Atkins, Eric Clarbull, John Davis, Tim Gardner, Vivian White, Marlene Allinson (*Parish Clerk*), SomersetCo Cllr Frances Nicholson (left at 9pm), West Somerset Cllr Steven Pugsley and one visitor.

The Chairman held a minute's silence in memory of Ken Heard, an ex-Parish Councillor, who had recently died.

210.1 Public Question Time: no items raised.

210.2 Apologies of Absence: Cllr Frank O'Neill and the Police.

210.3 Declarations of Interest: Cllr Clarbull, personal, Chairman of the Moorland Hall Committee items 12.1 and 12.2.

210.4 Minutes and Matters Arising: the minutes of the meeting held on 20th January was approved as a true record. **Matters Arising: 209.9** Cllrs Webber and Clarbull to meet with solicitors this week re a proposed new lease. A model lease from the Community Council for Somerset has been amended as a starting point: to be circulated.

210.5 210.5.1 Planning Applications: none received. **210.5.2 Other Planning Matters:** the ENPA Draft Local Plan is at the final consultation stage.

210.6 Highways: Crossroads: surveys are being conducted; Cllrs Webber, Atkins and Nicholson to meet with officers and report back to the March meeting. Putham Lane: Co Cllr Nicholson reported that adoption is now awaiting a policy decision: looks hopeful. Dunster: have been some problems re diversion signage: Cllr Webber has spoken to Highways and asked for additional signs: should say A396 rather than just "West Street"; blue lias stone: decision to be reviewed in the Autumn when it has weathered. Long Lane: the Clerk read out an email from Karin Harwood re a scheme to improve the drainage.

210.7 CCTV Cameras in the car park: no reply received from Avon & Somerset Police re "technical problems" in upgrading to ANPR cameras; the Clerk read out a quotation passed on by *The Rest & Be Thankful Inn* re upgrading the cameras in the car park. Cllrs Webber and Clarbull to meet with PC Wigglesworth who is informed re cameras and report back.

210.8 Update on the Parish Clerk vacancy: one application received so far. In the *WS Free Press* this week: it was agreed to repeat the ad for a second week: deadline for applications is the 7th March.

210.9 Update on the Wheddon Cross toilets: Draft Heads of Terms and a timetable have been received from WS Council should the Parish wish to take over the toilets. It was agreed to go along with the process as there is no commitment at this stage.

210.10 Reinforcement of the Code of Conduct for Councillors: the Clerk has details of complaints procedure: to be made available on the website for viewing and/or download.

210.11 A Vision Group for Cutcombe: Cllr Gardner outlined some issues in the Parish, such as parking problems, and the need for a "joined-up" plan for the future. He suggested that a group is formed comprised of Councillors and members of the community to consult on a long-term strategy for the village. It was agreed to put this item on the Agenda for the Annual Parish Meeting of Electors.

210.12 Finance: Cheque approvals for: **210.12.1** Moorland Hall (two invoices, £20 and £10) for room hire **210.12.2** The Chairman signed two copies of the Grass Cutting Contract with Countrywide Grounds Maintenance 2015/2016 and 2016/2017. Council agreed to pay 55% towards the SLCC Annual Contribution (£72) as their subscription is more than Timberscombe PC's who are paying 45%.

210.13 Correspondence and Meetings: **210.13.1** The Clerk gave an update on the Snowdrop Valley Park and Ride Scheme sent in by the Co-ordinator: to convey her thanks to Nic Wigley. Correspondence received: *Avon & Somerset Police Newsletter* December 2014; West Somerset Council Draft Local Plan publication documents; notice of SALC meeting 23/02/15 at Exford, 7pm re the process for election of parish members to ENPA. The Clerk to circulate 2015 election timetable. **210.13.2** No reports from Councillors.

209.12 Items for the next Agenda: Playing Field Lease; update on seeking a new Parish Clerk.

There being no other business the meeting closed at 9.15pm. The next meeting of Cutcombe Parish Council will be held on **Tuesday**

10th March 2015 at 7.30pm in the Moorland Hall (note: one week earlier than usual).

The Annual Parish Meeting of Electors is arranged at the Moorland Hall for Wednesday 25th March, 7pm for 7.30pm, at The Moorland Hall. Please come along.

All are welcome to all meetings