

**Meeting of Cutcombe Parish Council to be held on Tuesday
19th June 2018 at 7.30 pm in the Moorland Hall**

AGENDA

1. Public Question Time
2. Apologies for Absence
3. Declarations of interest
4. To approve the minutes of the meeting held on 15th May 2018 and any matters arising
5. Reports from West Somerset and Somerset County Councillors
6. 6.1 Planning Applications: 6/15/18/104 Quarme Combe Cottage: proposed variation of condition 2 (the development hereby permitted shall not be carried out except in complete accordance with the details shown on the submitted plans, numbers 051.003 rev A, 051.004 rev B and 1:2500 scaled location plan received on 01 November 2012 and 051.009 rev B, 051.010 rev B, 051.100 rev B, 051.110 rev B, 051.011 rev B, 051.115 rev B, 051.120 rev B and 051.121 rev B received on 09 January 2013.) of approved application 6/15/12/106 to allow insertion of balcony on south west elevation. 6.2 Other Planning Matters:
7. To consider highways and transport matters including a report from the SIDs Working Party
8. Portfolio Holders
9. Update on the Wheddon Cross Toilets including Risk Assessment, opening of the toilets and letting of redundant space
10. Update of Council's Risk Assessment
11. Update on Clerk Vacancy
12. Data Protection Policy
13. Finance: 13.1 To consider the findings of the review of the effectiveness of the system of financial internal controls 13.2 To approve and sign the Annual Governance Statement 2017/18 13.3 To consider the Accounting Statements for 2017/18 13.4 To resolve to approve and sign the Accounting Statements for 2017/18 13.5 To pay Derrick Bott, internal auditor, the sum of £90 13.6 To agree to pay Came & Company £662.50 for insurance 2018/19 (retrospective) 13.7 To pay the Parish Clerk's salary and expenses (£474.75 and £322.38) 13.8 To

- pay the Inland Revenue tax due 13.9 To pay Chris Horne, builder for toilet refurbishment work £22,737.13 (retrospective) 13.10 To pay Active Signs £35.40 for toilet signs (reimburse Cllr Atkins) 13.11 To reimburse Cllr Atkins £7.99 for mirror tiles for toilets 13.12 To note Southern Electric's invoice for £18.69 for the WX toilets (to be paid by direct debit) 13.13 To reimburse the Clerk for 2 advertisements for Clerk vacancy: £161.28 (*WS Free Press*) and £178.22 (*WS County Gazette*) 13.14 Updating of Council's Asset Register 13.15 To consider grants under # 137 of the Local Government Act 13.16 To pay the Parish Clerk's Snowdrop Valley salary and expenses (£325.08)
14. Correspondence and meetings 14.1 Clerk's report on correspondence received and meetings attended
14.2 Councillors' reports on meetings and correspondence
15. Items for the next Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, and Human Rights

Marlene P Allinson, Parish Clerk