

## **Minutes of the Meeting held at 7.30pm on Tuesday 19th March 2013 at the Moorland Hall**

**Present:** Councillors Roger Webber (*Chairman*), Linda Atkins, Eric Clarbull, John Davis, Ros Simons, Marlene Allinson (*Parish Clerk*), WS District Cllr Steven Pugsley and one parishioner.

**186.1 Public Question Time:** no items raised.

**186.2 Apologies of Absence:** Co Cllr Frances Nicholson, the Police.

**186.3 Declarations of Interest:**

<b>Item No</b>	<b>Councillor</b>	<b>Nature</b>	<b>Reason</b>	<b>Action Taken</b>
11.3	Clarbull	Personal	Chairman of the Moorland Hall Committee	Minuted

**186.4 Update on Casual Vacancy for a Parish**

**Councillor:** Susie Sanders has resigned since the February meeting and therefore a Casual Vacancy has been declared. The deadline for an election to be called is 22nd March 2013. Co-option can take place at the April meeting if no election is called.

**186.5 Minutes:** The minutes of the meeting held on 19th February 2013 were approved and signed by the Chairman as a true record. **Matters Arising:** 185.4 184.7 the Clerk has not yet heard back from WSC re the dog signs but she will progress this matter.

**186.6 Resolution proposed by Cllr Atkins:** It was resolved by a unanimous vote that: A) "In all planning applications where there is not unanimous support a recorded vote will take place. A recorded vote means the recording of numbers for, against and abstentions. If a member or members request, this could be extended to cover any other areas of disagreement." B) "The vote or votes at A) will be recorded naming any Councillor if he/she so wishes." C) "The Clerk will read out from her notes what her submission to ENPA will be. The view will be sent as the majority decision but any dissent from this will be noted to ENPA."

**186.7 Resolution proposed by Cllr Atkins:** It was resolved by a unanimous vote that: "Cutcombe PC are fortunate in having the services of a very able and professional clerk, this Council is appreciative of the dedication Marlene Allinson demonstrates in her role. We have every confidence in her ability to convey the decisions of this Council to other authorities and the general public."

**186.8 Planning Applications:** no planning items for consideration.

**186.9 Highways:** Emergency A39 Diversion Route: WS Cllr Pugsley and Cllr Webber reported on discussion at the Exmoor Panel meeting and a map was produced of the proposed routes. It was agreed that there had not been enough consultation with the Parish Council and the Clerk was asked to write to Highways re the blue and green routes and ask if a representative could attend the April meeting to talk through. Road Closed Signs: it was agreed that these need to be more specific and put out and removed at more appropriate times. Devon & Somerset Fire Service Consultation on Co-responder: proposed changes: it was agreed that Cutcombe Parish Council supports the importance of the fire service as the co-responder: the Clerk to submit comments to the Consultation. Car Park: repairs are underway. Water at the Playing Field Entrance: it was agreed that Cllrs Webber and Clarbull ask C J Lynch while on site at the car park to make amendments to the drainage to redirect water flow into the soakaway and away from the entrance to a maximum of £300. Potholes/Drains: from Luckwell Bridge to Horsecombe; potholes on Popery Lane: it was agreed that these items be followed up by the Clerk with the help of Co Cllr Nicholson. Temporary Road Closures: Kersham Lane, 14th May for 4 days, resurfacing; Lady Street, Dulverton, 14th May for 3 days, services repairs. Luckwell Bridge 30mph signs: this was again debated due to a request from a parishioner: no further action to be taken. Water at The Green: the Clerk to progress with Highways, no visit has taken place.

**186.10 Update on the Parish Lengthsman Scheme:** funding is in place for this to continue for another year. Cllr Clarbull agreed to take over as portfolio holder from Susie Sanders. Jobs to be done: verge at the School House, litter pick up in Meadow

Close and market car park; removal of dog pooh.

**186.11 Finance:** It was resolved to pay: 186.11.1 The Parish Clerk's quarterly salary (£511.76) and expenses (£196.95) 186.11.2 The Parish Clerk's expenses in relation to the Snowdrop Valley Park and Ride Scheme 2013 in the sum of £182.72 186.11.3 The Moorland Hall £9.80 for room hire 186.11.4 The Inland Revenue Tax and NI due from the Snowdrop Valley account (£296.16) and the Parish Council account (£372.80) 186.11.5 The annual subscription to the Somerset Association of Local Councils in the sum of £102.42 186.11.6 Snowdrop Valley workers' net salaries in the sum of £2,146.42 186.11.7 An invoice from Active Signs for £157.20 for Snowdrop Valley signs. 186.11.8 Annual review of the Clerk's salary and contract: it was resolved to increase the salary scale by 1 point and that the Clerk continue to monitor closely her workload and hours.

**186.12 Correspondence and Meetings:** 186.12.1 The Clerk reported on correspondence from the Police and others as per a pre-circulated list. 186.12.2 The Clerk had attended a Snowdrop Valley meeting. 186.12.3 None not previously mentioned. 186.12.4 Cllrs Webber and Davis had attended the Exmoor Panel meeting; Cllrs Clabull and Atkins the SV meeting.

The Chairman formally thanked the Snowdrop Valley Steering Group for their work in organizing the 2013 Scheme.

**186.13 Items for the next Agenda:** Trustees of the Joyce and West Charities.

There being no other business the meeting closed at 9.25pm. The next meeting of Cutcombe Parish Council will be on Tuesday 16th April 2013 at 7.30pm in The Moorland Hall. All are warmly invited.

**PLEASE NOTE THAT THE ANNUAL PARISH MEETING OF ELECTORS WILL TAKE PLACE ON TUESDAY 9TH APRIL AT 7pm for 7.30pm IN THE MOORLAND HALL.**