

Minutes of the Annual Parish Council Meeting held at 7.30pm on Tuesday 17th May 2016 at the Moorland Hall

Present: Councillors Roger Webber, Linda Atkins, Eric Clabull, John Davis, Eric Noman, Vivian White and John Anson, Parish Clerk Marlene Allinson and West Somerset Councillor Steven Pugsley.

226.1 Election of Chairman and Receipt of Chairman's Acceptance of Office Form: John Anson was elected Chairman of the Parish Council for this year: *nom:* Cllr Atkins, *sec:* Cllr White. Cllr Anson thanked Cllr Webber for all his hard work during his 28 years as Chairman and Cllr Atkins for her work as Vice-Chairman for a number of years. Cllr Webber reflected on his years as Chairman and wished Cllrs Anson and White all the best in their new roles.

226.2 Election of Vice-Chairman: Vivian White was elected as Vice-Chairman: *nom:* Cllr Anson, *sec:* Cllr Webber.

226.3 Public Question Time: No items raised.

226.4 Apologies for Absence: An apology of absence was accepted from County Councillor Frances Nicholson.

226.5 Declarations of Interest:

Councillor	Item No	Interest	Action Taken
Davis	11.4	Owner of the trailer	Left the room for the discussion and the vote
Norman	11.5	Owens the car park where the cameras are installed	Personal, Minuted

226.6 Minutes: The Minutes of the meeting of 19th April were approved and signed as a true record. **Matters**

Arising: 225.5: there had been no objections to the proposed tpo's on trees at Meadow Close at the Annual Meeting of Electors: ENPA has been informed. 225.6: weight limit signs at Luckwell Bridge not yet checked; drains at Budgens are in Highways' budget for 2016/17. 225.7 2016/17 contract with WS Council for Wheddon Cross toilets now signed, the money will be paid shortly by WSC; Cllr Puglsey reported that updated Heads of Terms re the possibility of Cutcombe Parish taking over the toilets are imminent.

226.7 Planning Applications: 6/8/16/105 Little Oak Farm: Proposed erection of a farm meat processing unit (use class B2) and relocation of mobile home (use class C), part retrospective: supported. **Other Planning Matters;** GDO 16/03: Little Hawkwell: prior notification for the proposed erection of an agricultural building (24m²): reported. 6/8/16/102 Old Stowey Farm: granted; 6/8/16/104 Steart Farm: granted. Self-build plots at the Market Site: the Clerk was asked to write to Exmoor Farmers Auctions for an update.

226.8 Transparency Fund for Smaller Councils: the Clerk reported that a Fund is available to help smaller Councils comply with the new Code: it was agreed not to apply for a grant.

226.9 Highways Matters: Crossroads Scheme: a revised plan has been received and circulated. It was agreed that Cllr Anson to talk to David Peake now and try to ascertain a start date and costings, he has already communicated with David Wyborn of ENPA who is happy with the scheme. Cllr Clarbull asked the Clerk to report to Veolia that the road sweeper had done a good job this month and to chase up Magna re parking at The Beeches.

226.10 Report on the Annual Parish Meeting of Electors: not as well attended as in previous years but had been an interesting meeting and good to know that the local school is thriving.

226.11 Finance: 11.1 The Internal auditor's report was read out and noted **11.2** It was agreed to pay the internal auditor Derek Bott £60 **11.3** The Annual Governance Statement and Accounting Statements for 2015/16 were read out, noted and signed. Cllr Davis left the room. **11.4** It was agreed to pay an invoice for

trailer hire for Snowdrop Valley (£200). Cllr Davis returned to the room. **11.5** It was agreed to pay an invoice from CJG Fire Security & Electrical for £3,955.20 for cctv camera upgrades in the car park.

226.12 Correspondence and Meetings: 226.12.1: The Clerk reported on the Centenary Fields Programme: not applicable to Cutcombe. The Clerk to fill in the Project Monitoring form re the Community Action Fund grant for the cctv cameras and to arrange a thank you meeting with the Trustees of the fund. **226.12.2** It was agreed that at the next Exmoor Panel meeting it be mooted that a fund is set up to help towards the costs of monitoring, saving and storing the cctv images from the car park cameras and a report be brought back to the July Parish Council meeting: Cllr Anson to lead on this. *The Rest & Be Thankul Inn* to insure the cameras.

226.13 Items for the Next Agenda: replacement of the Millennium tree on the playing field; retrospective agreement for payment of Invoice 859 to The Moorland Hall for room hire (£26) and affiliation fees to SALC (£110.70).

There being no other business the meeting closed at 9.00pm.

The next meeting of Cutcombe Parish Council will be held on **Tuesday 21st June 2016** at 7.30pm in the Moorland Hall.

All are welcome to all meetings