

Minutes of the Ordinary Parish Council Meeting held at 7.30pm on Tuesday 21 May 2019 at the Moorland Hall

Present: Councillors John Anson (Chairman), Eric Clarbull, John Davis, Roger Foxwell, Eric Norman, Roger Webber, Vivian White, Co Cllr Frances Nicholson (part of meeting), Parish Clerk Nic Kemp, and two parishioners.

265.1 Public Question Time: The applicants gave a short presentation on the planning application for the Sports Pavillion, and asked for any questions. It was agreed to allow the applicants to answer questions on the planning item when it was reached during the meeting.

265.2 Apologies for Absence: SWT Cllr Steven Puglsey, Co Cllr Frances Nicholson (part of meeting).

265.3 Declarations of Interest:

Cllr Webber – Item 7.1 – Personal – Property overlooks site

Cllr Clarbull – Item 7.1 – Personal – Chairman of Moorland Hall

Cllr Norman – Item 7.1 – Personal – Owns adjoining property

Cllr Davis – Item 7.1 – Personal – Trustee of Moorland Hall

Cllr Foxwell – Item 7.1 – Personal – Trustee of Moorland Hall

Cllr Anson – Item 7.1 – Personal – Trustee of Moorland Hall

265.4 Minutes of the previous meeting: The minutes of the annual meeting held on 7 May 2019 were approved as a true record. Matters arising: Item 264.14 – as a new Transparency Code had been distributed, Cllr Webber suggested this be used to update the Code of Conduct. Item 264.11 – Cllr Davis confirmed that the Standards Board makeup was changing and it would include co-opted members with no vote.

265.5 Reports from County and District Councillors: Delayed as neither Councillor present.

265.6 Reports on Highways and Transport matters: Clerk has been notified by a parishioner of the damage to the gate at Dunkery Hill Gate. Clerk to inform Highways.

Cllr Anson gave a summary of the meeting from Long Lane between Councillors, ENPA, Highways Cllr Nicholson and residents. Highways are to produce a report of findings and recommendations. Clerk to follow up to progress report.

Popery Lane – Cllr Webber reported that Cllr Nicholson has met with resident.

265.7 Planning Applications:

265.7.1 – 6/8/19/104 – Sports Pavillion, Moorland Hall, off Bouverie Close – Proposed demolition of existing sports pavilion and external stores and replacement pavilion. Re-submission of

withdrawn application 6/8/18/105. The applicants were invited to answer questions posed by Councillors. Cllr Webber proposed supporting the application, and including support for composite roof, rather than slate, UPVC windows, and wooden balustrade rather than glass. Unanimously agreed. Also Cllr Webber to contact Cllr Pugsley regarding access from Bouverie Close to the Pavillion.

265.7.2 – GDO 19/07 – Horsecombe Farm. Prior notification for proposed demolition and erection of replacement agricultural building. Cllr Webber proposed supporting the need to build the unit, but questioned whether a more suitable location was available due to access. Unanimously agreed.

265.7.3 – Other Planning Matters – None.

265.8 Finance:

265.8.1 – Report from the Internal Auditor. The Report from the Internal Auditor was received and unanimously approved.

Comments regarding the setting up of a Trust for Snowdrop Valley were noted. Clerk to invite Mr Williams to attend the next meeting to discuss. Cllr Anson noted Mr Williams' letter stating that he did not charge a fee for completing the audit, requesting instead a donation be made to West Somerset Advice Bureau. A nominal donation of £50 was agreed in lieu of an audit fee.

Cllr Nicholson arrived.

265.8.2 – Annual Governance Statement 2018/19. Clerk recommended the Council approve the Annual Governance Statement 2018/19, proposed by Cllr Webber and unanimously agreed.

265.8.3 – Accounting Statements 2018/19. Clerk recommended the Council approve the Accounting Statements 2018/19, proposed by Cllr Webber and unanimously agreed.

265.8.4 – Updating signatories on the bank account – As the Clerk is investigating an alternative bank, it was agreed not to add Cllr Foxwell as a signatory at this point, but it was agreed to remove Mrs Atkins (former Councillor) as a signatory.

265.8.5 – Clerk presented the insurance offer from Came & Co. Cllr Webber proposed accepting the one year price of £709.74 offered. Unanimously agreed.

265.8.6 – It was agreed to pay CDJ Davies £350 for the repairs to the War Memorial wall.

265.8.7 – It was agreed to reimburse Mrs L Atkins £28.74 for the A4 Snap frames for the toilets.

Cllr Anson welcomed Cllr Nicholson to the meeting.

265.5 Reports from County Councillor: Cllr Nicholson confirmed that Putham Lane is on the definitive map as a footpath and on resident searches as a RUPP. Cllr Nicholson will try to push for Highways to make repair but feels it will ultimately fall to residents. Cllr Webber queried if there was case law for Highways having maintained a road for a number of years, but Cllr Nicholson confirmed not.

Cllr Nicholson confirmed that she will investigate the costs of downgrading Long Lane, and had discussed maintenance with ENPA. She will chase regarding adding width restrictions to the signs. Confirmed that the top sign will be re-located and the bottom sign cleared, and will request it be removed from sat-navs even if still a Highway.

Cllr Anson thanked Cllr Nicholson who left the meeting.

265.9 Toilet Working Group: Cllr Anson has received a letter from Mrs Atkins who has decided not to continue on the Toilet Working Group since leaving the Council. She has obtained one sponsor and passed on the cheque and poster. It was agreed to hold a Toilet Working Group meeting on Monday 3 June at 9am at the business unit, to review next steps.

It was agreed to write a letter of thanks to Mrs Atkins and include an article in the next parish magazine.

265.10 Use of SIDS equipment: It was agreed to defer this to the next meeting.

265.11 Items raised at the Annual Parish Meeting:

265.11.1 – Website and communication. It was agreed to defer this to the next meeting.

265.11.2 – Areas the Council can support within the Community. Cllr Webber proposed £200 be granted to Cutcombe School and that all Councillors be invited to a meeting there to see the gardens. Unanimously agreed. Clerk to confirm details and arrange. Further ideas to be deferred to the next meeting.

265.11.3 – Speeding traffic in Cutcombe. It was agreed to defer this to the next meeting.

265.12 Correspondence and Meetings attended:

265.12.1 – Clerk's report on correspondence received and meetings attended – Clerk has received enquiry as to the origin of the name Wheddon. Understand derived from "Wheat" – "Place of Wheat". Clerk had previously circulated a Legal Note on village halls to all Councillors

265.12.2 – Councillors' report on correspondence received and meetings attended – Cllr Norman gave an update from the

Snowdrop Valley meeting earlier – the Committee will be seeking advice regarding options with buses, and looking for more committee members, and have already welcomed one new member. All reminded of the Hustings for the ENPA nominations on 29 May.

265.13 Items for Next Agenda: Update from Toilet Working Group; Website and Communication; Areas the Council can support within the Community; Speeding traffic in Cutcombe. There being no other business the meeting closed at 10.00 pm. The next Ordinary Meeting of Cutcombe Parish Council will be held on Tuesday 18 June 2019 at 7.30pm in the Moorland Hall. All are welcome to all meetings