

Minutes of the Annual Parish Council Meeting held at 7.30pm on Tuesday 7th May 2019 at the Moorland Hall

Present: Councillors John Anson (Chairman), Eric Clarbull, John Davis, Roger Foxwell, Eric Norman, Roger Webber, Vivian White, Co Cllr Frances Nicholson (part of meeting), WS Councillor Steven Puglsey (part of meeting), Parish Clerk Nic Kemp, and two parishioners.

264.1 Election of Chairman: Cllr Norman proposed Cllr Anson as Chairman (Cllr White sec). Unanimously agreed. Cllr Anson signed his Declaration of Acceptance of Office as Chairman

264.2 Election of Vice-Chairman: Cllr Anson proposed Cllr White as Vice-Chairman (Cllr Norman sec). Unanimously agreed

264.3 Declarations of Acceptance of Office: All Councillors were present and had signed their Declaration of Acceptance of Office prior to the meeting

264.4 Public Question Time: The applicant gave a rationale of the planning application at Heathpoult Farm

264.5 Apologies for Absence: None.

264.6 Declarations of Interest: None for agenda items in the meeting. The Clerk issued a copy of the Code of Conduct to Cllr Foxwell, and confirmed all other Councillors had a copy. The Clerk reminded all Councillors that they had 28 days to complete their Register of Interests form and it was their individual responsibility to update it whenever circumstances changed

264.7 Minutes of the previous meeting: The minutes of the ordinary meeting held on 16 April 2019 were approved as a true record. Matters arising: Popery Lane – Cllr Webber confirmed he had a map identifying the lane as not a road. As the lane has been maintained by Highways for many years, the preferred option is to have them repair to a good standard and then discuss with residents ongoing maintenance. Area outside Garage House – Clerk has confirmation that the potholed area does not belong to the house, and has queried with Highways. Awaiting a response.

264.8 Planning Applications:

264.8.1 – Heathpoult Farm – Proposed alterations to dwelling including loft conversion with gable and shed dormers, balcony and new pitched roofs to replace existing shallow pitch and fat roofs, together with conversion of garage – Unanimously supported

264.8.2 – Other Planning Matters – (i) Allercott Farm – has been turned down by planning committee. (ii) Planning permission has

been granted for the variation to the terms of use for the business unit at the Wheddon Cross toilets. (ii) Clerk queried if councillors had found any difficulties when process changed so that paper planning documents were no longer issued. Response overall no issues, but sometimes difficult to see alterations and differences on drawings.

Cllrs Pugsley and Nicholson arrived.

264.9 Highways: (i) Long Lane meeting – 16 May. Meeting to be on site – starting at Trottsway Cross at 10am, and walking down to Luckwell Bridge. Agenda to include Drainage, Access, Maintenance, and Repercussions of downgrading the lane. Clerk to invite neighbouring landowners and local resident (5-7 representatives total) and confirm to Highways and Exmoor National Park. Councillors to meet at 7pm on 15 May at Luckwell Bridge to walk up and down Long Lane to prepare for meeting. (ii) Cllr Foxwell noted there had been a survey carried out. Cllr Webber thanked Highways for completing the white line re-marking, and commented that a lorry driver had to wait for 4 hours for repair following damaging the wing mirror on a telegraph pole at the narrow pinch point leaving Wheddon Cross towards Taunton. Clerk to write to Highways requesting they encourage BT to site telegraph poles further back from the edge of the Highway and highlighting the pole in question. Clerk also to write to Highways requesting that with the road closures coming up, Highways include a sign at Copleham Cross indicating that Wheddon Cross is open, and encouraging light vehicles to turn left there. Cllr Nicholson confirmed that all road closures are notified in the West Somerset Free Press.

264.10 Nominations for Parish Members of the Exmoor National Park Authority and election meeting: Council will hold an Extraordinary meeting on 11 June at 7pm to consider the 5 votes for the National Park Parish members. Cllr Davis proposed Cllr White as representative for Cutcombe (Cllr Norman sec). Unanimously agreed.

264.11 Training Requirements: Council to await any updates from new District Council which may include training (previously this has been carried out by the Monitoring Officer). Cllr Davis confirmed the Standards board was on hold while the new District Council was being set up.

264.12 Portfolio Holders and Councillor Information: All Councillor information was correct as per the Clerk's file. It was agreed that Cllr Foxwell would temporarily take on the portfolio of retired Cllr

Atkins until a formal review at a subsequent meeting.

264.13 Updated Asset List and Insurance Renewal: Asset list was viewed and accepted. Clerk is awaiting an updated insurance quotation following the asset register review.

264.14 Standing Orders, Financial Regulations and Code of Conduct: It was agreed to review each document over the course of the next 6 months.

264.15 Dates of Ordinary Council Meetings for 2019-20: The Council will continue with the 3rd Tuesday of each month, with no Ordinary meeting in January or August.

264.16 Correspondence and Meetings attended:

264.16.1 – Clerk has received a report on Rural Farm Worker and Succession, requesting a response by 18 June. Clerk to circulate to councillors and request an extension of 1 month to allow full consideration.

264.16.2 – Councillors' report on correspondence received and meetings attended – Cllr Anson reported that Linda Atkins has volunteered to continue to work on the Toilet Working Group. This to be formally agreed as part of the Portfolio review. Cllr Anson has received thank you letters from Marcus Capel and Bruce Lang for their letters from the Council. Clerk has received thank you from Marlene Allinson for the certificate from the Council. Cllr Webber has visited the School Gardens. Cllr Davis is hosting an event for Exmoor Young Voices looking at self-build.

263.14 Items for Next Agenda: Bank Account – updating signatories; Use of SIDS equipment, loaning to other parishes and additional equipment required by Cllr Foxwell; items raised at the Annual Parish meeting – speeding in Cutcombe, website and communication; areas the Council can support within the parish; possible purchase of shed for storage.

Cllr Anson formally welcomed Cllr Foxwell to the Council.

There being no other business the meeting closed at 9.49 pm.

The next Ordinary Meeting of Cutcombe Parish Council will be held on Tuesday 21st May 2019 at 7.30pm in the Moorland Hall.

All are welcome to all meetings