

**Minutes of the Annual Parish Council Meeting held at
7.30pm on
Tuesday 13th May 2014 at the Moorland Hall**

Present: Councillors Roger Webber (*Chairman*), Linda Atkins, Eric Clarbull, John Davis, Frank O’Neill and Marlene Allinson (*Parish Clerk*)

200.1 Public Question Time: no items raised.

200.2 Election of Chairman: Cllr Roger Webber was unanimously re-elected as Chairman and signed the Declaration of Acceptance of Office.

200.3 Election of Vice-Chairman: Cllr Linda Atkins was unanimously re-elected as Vice-Chairman.

200.4 Apologies of Absence: Cllr Tim Gardner, Somerset County Cllr Frances Nicholson, and West Somerset Cllr Steven Pugsley

200.5 Declarations of Interest:

Cllr Clarbull	9	Chairman of Moorland Hall Cmtte	Minuted
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200.6 Minutes: The minutes of the meeting held on the 15th April 2014 were approved and signed by the Chairman as a true record. **Matters Arising:** none.

200.7 200.7.1 Planning Applications: none. **200.7.2** The Clerk reported that Shute Close planning application 6/8/14/101 had been approved.

200.8 Highways: Putham Lane and Popery potholes: all are still not repaired. A letter of complaint from Shearwell was reported and e-mails from Co Cllr Nicholson who is progressing. It was agreed that the Clerk contact Shearwell with a view to putting more pressure on Highways. Cutcombe Hill: boreholes have been taken and the Structures Team is to meet with their external consultant re arresting the road slip. Tabbits Steep: gullies which had been left too low are to be raised at the expense of the contractor.

200.9 The Moorland Hall and Recreation Ground: a meeting is to be arranged in June/July for the Parish Council working party (Cllrs Webber and Atkins and the Clerk) and the Moorland Hall working party (Eric Clarbull, Kevin Snewing and Jim Matravers) to get together and draw up an agreement with regard to the management of the Recreation Ground with a view to this

replacing the existing lease. Eric Clarbull to contact the Clerk with possible dates.

200.10 Wheddon Cross Toilets: there is a problem with rubbish and bags of dog excrement being left in the toilets. The Clerk to investigate the cost of erecting and emptying, and possible sites for, another dog litter bin to be sited near the toilets.

200.11 Finance: **200.11.1** Annual Review of the Clerk's Contract: it was agreed to raise the salary level by one point on the scale, hours and expenses to remain the same. **200.11.2** A cheque for £415.59 was issued for renewal of Council's insurance. **200.11.3** The internal auditor's report for 2013/14 was read out **200.11.4** The Annual Governance Statement was agreed and signed. **200.11.5** The Accounting Statements for 2013/14 were agreed and signed. **200.11.6** The internal auditor's invoice of £50 was agreed for payment.

200.12 Correspondence and Meetings: The Clerk read out an e-mail of resignation from Cllr Chris Harding. She was asked to thank him for his services to the Council. A co-option process to fill the vacancy will now be put in place.

200.13 Items for the next Agenda: Retrospective payment of £20 to the Moorland Hall for room hire. Dog litter bin near the toilets.

There being no other business the meeting closed at 9.00pm. The next meeting of Cutcombe Parish Council will be held on **Tuesday 17th June 2014** at 7.30pm in The Moorland Hall.

All are welcome.