

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Cutcombe Parish Council**

County area (local councils and parish meetings only): **Somerset**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Clerk/ RFO**

Date: **26/05/2023**

	£	£
Balance per bank statements as at 31/3/23:		
Current Account	5,207.21	
Snowdrop Valley Account	18,993.96	
Reserve Account	35,682.69	
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		59,883.86
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/23 <i>(normally only current account)</i>		
Cheque number 1223	(20.00)	
1216	(115.00)	
		<hr/>
		(135.00)
Add: any un-banked cash as at 31/3/xx <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>	-	
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		-
Net balances as at 31/3/xx (Box 8)		<hr/> <hr/> 59,748.86