

Notice of the Annual Parish Council Meeting – 13th June 2023 at 7.30pm at the Moorland Hall, Wheddon Cross

**Dear Councillors, you are summoned to the Ordinary Meeting of Cutcombe Parish Council to be held
on Tuesday 13th June 2023 at The Moorland Hall.**

**All Council Meetings are open to members of the public and the press.
All Council Meetings will be audio recorded.**

AGENDA

Public Question Time.

The meeting will be preceded by a 15-minute public forum during which members of the public may ask questions or make short statements to the Council. Members of the public should note that decisions not on the agenda are unable to be resolved by the council but can be raised to be added to the next agenda

1. To receive apologies for absence.
2. To receive declarations of Interest.
3. To approve the minutes of the Annual Parish Council Meeting of the 16th of May 2023.
4. To receive and discuss the Clerk's Report.
5. To receive the Chairs Report.
6. To receive reports from Somerset County Councillors.
7. To consider Highways and Transport matters.
8. Update on Moorland Hall & Recreation Ground.
9. Resolve to select five nominees for the ENPA Board.
10. Resolve to agree whether Snowdrop Valley should go ahead in 2024.
11. To Review the Financial Regulations and Standing Orders.
12. To consider any Planning matters.
13. Finance
 - i) Agree the 2023 – 2024 Snowdrop Valley budget if agreed to go ahead in item 10.
 - ii) Agree a donation amount to Cutcombe First School for a new storage area.
 - iii) To receive and approve the schedule of payments and note receipts.
14. End of Year Audit 2022/23
 - i) Internal Audit Report 2022/23 – To receive the Internal Audit Report and resolve on any recommendations.
 - ii) Annual Governance Statement 2022/23 – To resolve upon the response to the Annual Governance Statement.
 - iii) Annual Accounting Statement 2022/23 – To approve the Annual Accounting Statement.
 - iv) Confirmation of Public Rights Period – To confirm the dates for the public rights as Monday 3rd July – Friday 11th August.
15. To receive and acknowledge the minutes of the Finance & Risk Working Group Meeting dated 16th May 2023.
16. To note the correspondence which Councillors have received in the correspondence report.
17. Items for inclusion on the next agenda.
 - i) Asset Register
 - ii) Financial Risk Assessment

Signed: Elizabeth Stitt, Parish Clerk

E. Stitt

Dated: 7th of June 2023