

Cutcombe Parish Council Schedule of Payments and Receipts
For meeting of: 20 February 2024

Payments to Authorise	Amount	Type	Budget	Description
Moorland Hall	£21.00	Electronic Bank Transfer	Room Hire	December Room Hire
TOTAL	£21.00			

Payments made since last meeting to Note	Amount	Type	Budget	Description
Rest & Be Thankful	£280.00	Standing Order	Public Toilets	Cleaning Services December as per minute item 22/155 of March 2023 Minutes.
Rest & Be Thankful	£280.00	Standing Order	Public Toilets	Cleaning Services January as per minute item 22/155 of March 2023 Minutes.
Valda Energy	£171.25	Direct Debit	Public Toilets	Supply to public toilets (December)
Valda Energy	£84.17	Direct Debit	Public Toilets	Supply to public toilets (January)
Elizabeth Stitt	£460.79	Electronic Bank Transfer	Clerk Salary	Clerk Pay and Expenses (December)
HMRC	£110.80	Electronic Bank Transfer	HMRC Tax	As calculated by HMRC Basic PAYE Tool for Elizabeth Stitt December Pay
Elizabeth Stitt	£569.69	Electronic Bank Transfer	Clerk Salary	Clerk Pay and Expenses (January)
HMRC	£108.00	Electronic Bank Transfer	HMRC Tax	As calculated by HMRC Basic PAYE Tool for Elizabeth Stitt January Pay
Hotline Promotions	£245.10	Electronic Bank Transfer	Snowdrop Valley - Merchandise	Beanie Hats as agreed in minute item 23/146 iii)
Viking	£52.06	Electronic Bank Transfer	Council Expenses	Filing trays and large lockable cash box
Viking	£14.99	Electronic Bank Transfer	Council Expenses	Large storage box for paperwork
TOTAL	£2,376.85			

Receipts to Note

Source	Amount	Method	Budget	Description
Interest	£38.33	Electronic Bank Transfer	Bank Interest	December
Rent Tesserra	£208.33	Electronic Bank Transfer	Rental Business Unit	Rent (January)
Interest	£40.22	Electronic Bank Transfer	Bank Interest	January
Rent Tesserra	£208.33	Electronic Bank Transfer	Rental Business Unit	Rent (February)
SumUp Payments	£7.00	Electronic Bank Transfer	Toilet Donations	Electronic QR Code toilet donations
Snowdrop Valley SumUp Payments	£1,139.54	Electronic Bank Transfer	Snowdrop Valley - Parking & Merchandise	Payments made at Snowdrop Valley through the SumUp Card Reader
TOTAL	£1,641.75			

Transfers between accounts

Snowdrop Valley to Current	£22.49	Lockable Cash box
Snowdrop Valley to Current	£7.00	December Room Hire
Snowdrop Valley to Current	£523.38	For December and January Clerk Salary hours for Snowdrop Valley 30.50 hours total
Snowdrop Valley to Current	£30.96	4x Storage Boxes for leaflets & Snowdrop Valley phone top up
Snowdrop Valley to Current	£19.35	Clerk Mileage for Snowdrop Valley in Dec and Jan
Total	£603.18	

Bank Reconciliation

Current Account	£	5,418.82
Reserve Account	£	30,682.69
Snowdrop Valley Account	£	15,170.45
Total		£51,271.96