

Notice of the Ordinary Parish Council Meeting – 21st October 2025 at 7.30pm in the Edwin Beckett Room, Moorland Hall, Wheddon Cross

To all Members of Cutcombe Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below.

**All Council Meetings are open to members of the public and the press.
All Council Meetings will be audio recorded.**

AGENDA

Public Question Time.

The meeting will include a 15-minute public forum during which members of the public may ask questions or make short statements to the Council. Members of the public should note that decisions not on the agenda are unable to be resolved by the council but can be raised to be added to the next agenda.

25/115 To receive apologies for absence.

25/116 To receive declarations of Interest.

25/117 To approve the minutes of the Ordinary Parish Council Meeting of the 16th of September 2025.

25/118 To receive the Clerk's Report.

25/119 To receive reports from Somerset Councillors.

25/120 To consider Highways and Transport matters.

- i) Discuss getting a mirror to help increase visibility at the crossroads.

25/121 To consider any Planning matters.

- i) Planning Application: 6/8/25/006 – SHUTE CLOSE, LOWER PARK LANE, CUTCOMBE, MINEHEAD, TA24 7DH. Proposed demolition & rebuilding of single-storey Agricultural outbuilding.

25/122 To review and adopt the following documents/policies:

- i) Internal Controls policy
- ii) Health & Safety Policy
- iii) Data Protection Policy
- iv) Information Privacy Notice
- v) Publication Scheme
- vi) Risk Management Policy & Risk Register

25/123 Finance:

- i) To receive the Q2 Budget Outturn 2025/26.
- ii) To receive and approve the schedule of payments and note receipts.

25/124 To receive and acknowledge the minutes of the Snowdrop Valley Committee meeting dated 16th of September 2025.

25/125 Correspondence:

- i) To note the correspondence which Councillors have received in the correspondence report.

25/126 Items for consideration on the next agenda.

Signed: Elizabeth Stitt, Parish Clerk



Dated: 15th of October 2025