

Minutes of the Ordinary Cutcombe Parish Council Meeting held at 7.30pm on Tuesday 21st October 2025 in the Edwin Beckett Room, Moorland Hall

Present: Parish Councillors Eric Norman (Chair), Oliver Yiend (Vice Chair), Jon Levenson, Sarah Cook, Roger Foxwell, Richard Norman

In attendance: Liz Stitt – Clerk, Cllr Frances Nicholson, Cllr Steven Pugsley

Item	Minutes	Action
	Public Question Time. There were no members of the public present and no public comments made.	
25/115	To receive Apologies for Absence. Apologies were received from Cllr Hazel Crockford.	
25/116	To receive declarations of Interest. Cllr E. Norman, The Rest and Be Thankful Inn.	
25/117	To approve the minutes of the Ordinary Parish Council Meeting of the 16th of September 2025. These were approved and signed.	
25/118	To receive the Clerk's Report. This was received by Councillors. - Kate Brown from the Traffic Management Team said the data they have for the speeds at Luckwell Bridge are below 40mph, and they don't have any injury collisions reported along there. They need more information and evidence of the concerns about people speeding at Luckwell Bridge to be able to do anything further. - The parish council statement was read out and after additional amendments was agreed regarding the A396 bus crash incident, which the Clerk will send to the West Somerset Free Press and Somerset County Gazette under the letters to the editor section.	Clerk
25/119	To receive reports from Somerset Councillors. - They will need to put piling in the bank where the bus crash happened down to a depth of around twelve feet. Highways are anxious to get on with it as soon as possible and to get it done in this financial year if they can which is the objective. In the meantime, the traffic lights are now working properly. - The planning officer was going to be seeing representatives from the Moorland Hall regarding the Dunkery View planning application and everything is progressing, but he is waiting for a formal response from English Nature, so it is most likely going to go to the December committee. - There are a number of parishes looking into buying grit bins to put a bulk order through to keep the price down. The Clerk will contact Sam Murrell for more information on this.	Clerk
25/120	To consider highways and transport matters. - The gully by the entrance to Shearwell Data has had some work done on it, as well as the one going across the road on the corner that was mentioned in the last meeting. - The SID is still not working properly after doing troubleshooting with the supplier, so it will have to be sent back to be looked at. - Cllr Yiend did a drive round to see if there were any other highways issues recently and couldn't see any. - A timber transporter came from Dulverton and turned up to Raleigh's Cross and did some damage to some posts and walls. The clerk will report the incident to Tilhill Forestry who are the contractors. - It has been reported to the highways sub-group meeting about the large ash trees that have got ash dieback which are just off the highway that could cause an accident if they fall on the highway. - The drainage work at Blagdon House is due to go ahead and the barrier work up at Combeshead will be a week's closure as metal plates can't be put across due to the width of the road. The parish council will ask Kali Martin to liaise with the residents affected to give them plenty of warning. - A speed survey that was done in 2015 at Luckwell Bridge was given to the	Clerk

	Highways Warden's to look into whether an updated one can be done. i) Discuss getting a mirror to help increase visibility at the crossroads. A mirror can be put on the Rest and Be Thankful wall to give people visibility of cars coming from the Minehead direction. The Clerk will ask Kate Brown if this can be done with an appropriate mirror that does not create too much glare.	Clerk
25/121	To consider any Planning matters. Planning Application: 6/8/25/006 – SHUTE CLOSE, LOWER PARK LANE, CUTCOMBE, MINEHEAD, TA24 7DH. Proposed demolition and rebuilding of single-storey Agricultural outbuilding. Cllr Foxwell proposed the council supports the application, this was seconded by Cllr Yiend and resolved unanimously. [Cllr Pugsley and Cllr Nicholson left the meeting]	
25/122	To review and adopt the following documents/policies: All policies and documents were sent to Councillors before the meeting for review. i) Internal Controls Policy - This was adopted. ii) Health & Safety Policy – This was adopted. iii) Data Protection Policy – This was adopted. iv) Information Privacy Notice – This was adopted. v) Publication Scheme – This was adopted. vi) Risk Management Policy & Risk Register - This was adopted.	
25/123	Finance i) To receive the Q2 Budget Outturn 2025/26 This was received by Councillors. ii) To receive and approve the schedule of payments and note receipts. This was received and approved.	
25/124	To receive and acknowledge the minutes of the Snowdrop Valley Committee Meeting dated 16th of September 2025. This was received by Councillors and an update was given. Cllr E. Norman will ask Edgar Webber for some history of the sawmill that was in the valley.	Cllr E. Norman
25/125	Correspondence: i) To note the correspondence which Councilors have received in the correspondence report. This was received by Councillors.	
25/126	Items for consideration on the next agenda. - Update from Moorland Hall.	

There being no other business, the meeting closed at 8.05pm

Signed:

Dated:

Appendix:

- i) Clerks Report
- ii) Q2 Budget Outturn
- iii) Schedule of Payments
- iv) Correspondence Report