

Notice of the Ordinary Parish Council Meeting – 16th June 2026 at 7.30pm in the Edwin Beckett Room, Moorland Hall, Wheddon Cross

To all Members of Cutcombe Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below.

**All Council Meetings are open to members of the public and the press.
All Council Meetings will be audio recorded.**

AGENDA

Public Question Time.

The meeting will include a 15-minute public forum during which members of the public may ask questions or make short statements to the Council. Members of the public should note that decisions not on the agenda are unable to be resolved by the council but can be raised to be added to the next agenda.

26/67 To receive apologies for absence.

26/68 To receive declarations of Interest.

26/69 To approve the minutes of the Annual Parish Council Meeting of the 19th of May 2026.

26/70 To receive reports from Somerset Councillors.

26/71 To consider Highways and Transport matters.

26/72 To consider any Planning Matters.

26/73 Discuss the final arrangements for the Commemoration Service on 25th June.

26/74 Update from Cllr Crockford on the Community Library.

26/75 To review and adopt the following policies:

- i) Personal Data Breach Policy
- ii) Subject Access Request Policy
- iii) Freedom of Information Policy
- iv) Data Audit

26/76 To receive, review and adopt the Standing Orders and Financial Regulations.

26/77 To receive, review and adopt the Asset Register.

26/78 Finance:

- i) To receive and approve the schedule of payments and note receipts.

26/79 End of Year Audit 2025/26:

- i) Internal Audit Report 2025/26 – To receive the Internal Audit Report and resolve any recommendations.
- ii) Annual Governance Statement 2025/26 – To resolve upon the response to the Annual Governance Statement.
- iii) Annual Accounting Statement 2025/26 – To approve the Annual Accounting Statement.

- iv) Confirmation of Public Rights Period – To confirm the dates for the public rights as Wednesday 1st July 2026 – Tuesday 11th August 2026.

26/80 To note the correspondence which Councillors have received in the correspondence report.

26/81 Items for consideration on the next agenda.

Signed: Elizabeth Stitt, Parish Clerk

Handwritten signature of Elizabeth Stitt in black ink.

Dated: 11th of June 2026